



DEPARTMENT OF WATER RESOURCES
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

CHIEF OF UTILITY OPERATIONS, WATER RESOURCES
DEPARTMENTAL PROMOTIONAL
CONTINUOUS

CONTINUOUS FILING	Applications will be accepted on a continuous basis. Testing is considered continuous, as new test dates (cut-offs) can be set at any time as departmental needs warrant. Revised applications (STD 678 REV. 06/2010) must be RECEIVED OR POSTMARKED no later than the cut-off date posted on the "Notice to Announce Cut-Off Date. "FAXED OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED. Applications postmarked after the cut-off date or personally delivered after 5:00 pm on the cut-off date will be held for the next administration of the examination.								
WHO SHOULD APPLY	Applicants must have a permanent civil service appointment with the Department of Water Resources as of the cut-off date. Must be current or former employee of the Legislature for two or more years as defined in Government code 18990; or must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in Government Code 18992; or must be a person retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in government Code 18991.								
HOW TO APPLY	You must submit the Examination Application (STD 678 Rev. 6/2010) by the cut-off date. <u>Submit the completed Examination Application by mail or in person.</u> <table><tr><td><u>MAILING ADDRESS:</u></td><td>OR</td><td><u>SUBMIT IN PERSON:</u></td></tr><tr><td>Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001</td><td></td><td>Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814</td></tr></table> DO NOT SEND APPLICATIONS TO CAL HR OR THE DEPARTMENT OF WATER RESOURCES' FIELD OFFICES. APPLICATIONS WILL ONLY BE ACCEPTED AT THE DEPARTMENT OF WATER RESOURCES HEADQUARTERS OFFICE IN SACRAMENTO. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm local office of the Employment Development Department, and California Human Resources (CalHR) at www.jobs.ca.gov and click "My Profile".			<u>MAILING ADDRESS:</u>	OR	<u>SUBMIT IN PERSON:</u>	Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001		Department of Water Resources 1416 9 th Street, Room 320 Sacramento, CA 95814
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IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.								
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.								
SALARY RANGE	\$10,820.00 - 11,929.00								
ELIGIBLE LIST INFORMATION	A departmental promotional merged list will be established for the Department of Water Resources. The names of successful competitors will be merged on the eligible list in order of final scores regardless of test date. Eligibility expires 18 months after it is established. Competitors must then retest to re-establish eligibility.								
TESTING PERIOD	The testing period for this classification is 18 months. Once you have taken the examination, you may not reapply for 18 months.								
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<p>NOTE: All applicants must meet the minimum qualifications for this examination by the cut-off date.</p> <p>Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.</p> <p style="text-align: center;">Either I</p> <p>One year in California state service performing duties of a class equivalent to Principal Engineer, Water Resources.</p> <p style="text-align: center;">Or II</p> <p>Two years in California state service performing duties of a class equivalent to Supervising Engineer, Water Resources.</p> <p style="text-align: center;">Or III</p> <p>Experience: Broad and extensive (more than five years) experience in water and power utilities planning, management or operations involving the performance of increasingly complex duties, at least three years of which shall have been at a supervisory or administrative level equivalent to that of a Supervising Engineer, Water Resources, in California state service. and</p> <p>Education: Equivalent to graduation from college with major work in electrical or mechanical engineering. (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)</p>								

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

CHIEF OF UTILITY OPERATIONS, WATER RESOURCES		CONTINUOUS FILING	
POSITION DESCRIPTION		The Chief of Utility Operations, Water Resources, plans, organizes, and directs the work of a staff engaged in support activities for the Department's utility management and operations functions including administration, coordination, and negotiation of water supply contracts; coordination of water delivery and power contracts; water engineering functions of water quality, water measurement, control and compliance; development of state water utility modeling needs; coordination with other department entities involved in water and energy planning; representing the Department in negotiations with water contractors, other utilities and other governmental agencies on operational matters; formulation of the overall operation, maintenance and financial management of the State Water Project; and other related duties. <i>Positions exist in Sacramento with the Department of Water Resources.</i>	
EXAMINATION INFORMATION		This examination will consist of a Qualifications Appraisal Interview . In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.	
SCOPE OF EXAMINATION		Qualifications Appraisal Interview – Weighted 100% In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's: A. Knowledge of: <ol style="list-style-type: none">1. Principles and practices of planning, management, and operation and maintenance of water and power utilities.2. Principles and methods of power marketing and purchasing power transmission and interchange associated with water resources development projects.3. Principles of power valuation.4. Safety practices.5. Laws and regulations associated with operation and maintenance of water and power utilities.6. Objectives, organization, policies, and strategic goals of the Department of Water Resources.7. Principles and practices of supervision.8. The Department's Equal Employment Opportunity Program objectives.9. A manager's role in the Equal Employment Opportunity Program and the processes available to meet these objectives. B. Ability to: <ol style="list-style-type: none">1. Plan, organize and direct work of a professional staff.2. Review and approve comprehensive reports and correspondence.3. Analyze situations accurately and take effective action.4. Make effective presentations to a broad audience.5. Effectively contribute to the Department's Equal Employment Opportunity Program objectives.	
ADDITIONAL DESIRABLE QUALIFICATIONS		Possession of a valid certificate of registration as a professional engineer issued by the California State Board of Registration for Professional Engineers.	
VETERANS PREFERENCE		Veterans Preference Credit is not granted in promotional examinations.	

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, the California Human Resources (CalHR), the CalHR website at: www.jobs.ca.gov, and click "My Profile".

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate's notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartment promotional, 4) service wide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235 and 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel officers or at the Information Counter of State Personnel Board offices.

Devices for Communications Impairment
TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. **California Relay Telephone Service** for the Deaf or hearing impaired: From TDD phones: 1-800-735-2929; From Voice phones: 1-800-735-2922.

For information regarding this examination, please contact Laura Franco at (916) 653-5803.